

NORTHWESTERN ENERGY  
INTERNAL/EXTERNAL POSTING: JOB REQUISITION #2738  
POSTING DATES: January 23, 2019 through Open Until Filled

Title	Intern Hydro License Compliance
Department/Division	Energy Supply - Hydro
Work Location	Helena, MT
Guidepost	2-3 (\$15.00)
Employment Status	Temporary (May - August 40 Hours Per Week)
Employment Physical	Required
Drug Test	Required
Background Check	Required
Relocation Benefit	None

**SUMMARY OF JOB DESCRIPTION**

Intern will work directly with Hydro Licensing Compliance (HLC) staff to complete fisheries and water quality planning, field work and documentation, and interact with HLC staff, state and federal agencies, hydro operations, maintenance and safety staff.

**DESCRIPTION OF ESSENTIAL FUNCTIONS**

- All NorthWestern Energy employees are required to adhere to company safety standards and the Code of Business Conduct & Ethics
- Ensure all actions are consistent with NorthWestern Energy's values, mission, and strategic business objectives
- Conduct research and develop reports
- Participate in organizational work meetings
- Lifting of materials up to 35 pounds

**GENERAL QUALIFICATIONS**

- Demonstrate and maintain a good safety record
- Must possess strong interpersonal communication skills
- Proficient in Microsoft office excel, word, and access data base
- **Prefer Biology or Environmental Science Degree**
- Student must have completed Sophomore level or higher by stated date
- Must be in good academic standing
- **Must Provide GPA in Resume upon application**

**SELECTION PROCESS**

When considering applicants for this position, the selection process will take into consideration the needs of NorthWestern, including such factors as reorganization requirements, diversity opportunities, relocation requirements, employee development and job succession. If any of the preceding language conflicts with the applicable bargaining unit agreements, the bargaining unit agreement will prevail.

**APPLICATION PROCEDURES**

External applicants should apply online at <http://www.northwesternenergy.com>. Internal applicants should apply online at iConnect. In compliance with the ADA Amendments Act, should you have a disability that requires assistance and/or reasonable accommodation with the job application process, please contact the Human Resources department via phone at 1-800-245-6977, or via email at [job.inquiries@northwestern.com](mailto:job.inquiries@northwestern.com).

NorthWestern Energy  
Human Resources Department Job #2738  
3010 West 69<sup>th</sup> Street  
Sioux Falls, SD 57108

We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, gender, age, disability, veteran status, genetic information or any other protected class in accordance with applicable federal or state laws and statutes.